

## Инструкция по регистрации на подачу документов по Системе предварительной записи

■ Ссылка на сайт : <https://consul.mofa.go.kr/en/main.do>

The screenshot shows the homepage of the Consular Services 24 website. The main heading is "Consular Services for Overseas Koreans". Below the heading, there is a search bar with the text "Search consular services" and "Please enter a keyword to search.". To the right, there is a section titled "Information about frequently used consular services" with icons for "Overseas Korean nationals registration", "Notorization/consular legalization", "About passports", "Family Relations", "Nationality", and "Military Duty". Below this, there is a section titled "Apply for a consular service" with four tiles: "Reservation to visit a diplomatic mission", "Documents Authentication", "Apostille Documents Authentication", and "Translation templates". To the right of this section, there are three more tiles: "Applying for an Exemption from Quarantine", "Reservation to visit a diplomatic mission" (circled in red), and "User guide".

■ Нажмите на “Reservation to visit a diplomatic mission” (Регистрация на подачу документов в Посольство)

■ Нажмите на “Non-Membership Log In” (Войти без регистрации)

1. Terms and Conditions of Use : **View & Consent**
2. Collection of Personal Information & Permission : **View & Consent**
3. Напишите Имя и Фамилию на английском как указано в заграничном паспорте
4. Напишите электронную почту и укажите код подтверждения, который придет на указанную почту
5. Напишите “Authentication Number”(Аутентификационный номер), который был отправлен на электронную почту и нажмите на Verify.

## Non-Membership Log In

Consent to All Terms and Conditions of Use

Terms and Conditions of Use

View

Consent

Collection of Personal Information & Permission

View

Consent

Name \* (Enter name as shown on your passport.)

Email \*

 @  Please enter ▾

Send Authentication number

※ Logging into your email account in advance will make it easier to check your authentication code.

Authentication Number \*

Verify

Contact Information \*

Non-Membership Log In

### consul.mofa.go.kr의 메시지

The authentication code for your non-member login has been sent to the email address you have provided. Please check your email and enter the code.

확인

### consul.mofa.go.kr의 메시지

The authentication has been verified.

확인

6. Укажите контактную информацию и нажмите “Log in”

## ■ Reservation to visit a diplomatic mission

1. Выберите : Embassy of the Republic of Korea in Kyrgyz Republic
2. Выберите : “비자접수” и Check box Check
3. Выберите время и дату : Date Click and Time Click (например : 4.1 09:30)

- Check reservation details : Проверить время подачи и Наименование Посольства затем добавить дополнительные данные (номер телефона, категория визы, номер загран. паспорта, гражданство)

- Перепроверка сообщения подтверждения записи

## Reservation to visit a diplomatic mission

Make reservationCheck reservation

\* Please check the notices of each mission as the available dates and time of their reservation services may vary and some may not offer reservation services.  
\* You can only choose a diplomatic mission that offers reservation services.

1. Select a diplomatic mission  
SELECT

2. Select a consular service  
SELECT

3. Select the date and time of your visit

2022 - 3						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4. Check reservation details

Reserver's name	PARK KI SUK	Email address	kspark14@mofa.go.kr
Diplomatic mission *		Date and time *	
Purpose of visit *			

Specific requests  
Max. 100 characters

## Reservation to visit a diplomatic mission

Make reservationCheck reservation

\* Please check the notices of each mission as the available dates and time of their reservation services may vary and some may not offer reservation services.

1. Select a diplomatic mission  
Embassy of the Republic of Korea in the Kyrgyz R

Address  
35, Str. Akhunbaev, Bishkek, Kyrgyz Republic, 720064

Telephone No.  
996-312-579-773

Office hours  
평일 오전 09:00-12:30, (점심시간 : 12:30-13:30), 오후 13:30-18:00  
※토·일 및 주재국 공휴일, 한국 4대 국경일 휴무

Reservation notices  
No notices

2. Select a consular service  
비자 접수

3. Select the date and time of your visit

2022 - 3						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

09:00  
09:15  
09:30  
09:45  
10:00  
10:15

### consul.mofa.go.kr의 메시지

Is this information correct?

- Diplomatic Mission : Embassy of the Republic of Korea in the Kyrgyz Republic

- Purpose of Your Visit : 비자 접수

- Date and Time of Your Visit : 2022.03.30 10:00

Your reservation cannot be modified once it's settled.

If you want to change it, please cancel and make a reservation again.

확인

취소

■ Проверка регистрации

#### 4. Check reservation details

Reserver's name	PARK KI SUK	Email address	kspark14@mofa.go.kr	
Diplomatic mission *	Embassy of the Republic of Korea in the Kyrgyz Republic	Date and time *	2022-03-30	10:00
Purpose of visit * (Total of 1)	비자 접수	<input type="button" value="reset"/>		
Specific requests	1) Telephone No : 2) Visa Type : ex) C34 3) Passport No : 4) Nationality :			
Captcha *	<input type="text" value="05759"/>	<input type="text" value="05759"/>	<input type="button" value="🔊"/>	<input type="button" value="🔄"/>

### Reservation to visit a diplomatic mission

\* Click on the reservation No. to see details.

Reserved date	<input type="text" value="2022-03-28"/> <input type="button" value="📅"/>	<input type="text" value="2022-04-27"/> <input type="button" value="📅"/>	Reservation status	<input type="text" value="Reserved"/> ▼	<input type="button" value="Search"/>
Reservation No.	Diplomatic mission information	Service name	Reserved date	Reservation status	Reservation receipt
IKY0867885C5B2484726	Embassy of the Republic of Korea in the Kyrgyz Republic	비자 접수	2022-03-30 (10:00)	Reserved <input type="button" value="Cancel"/>	<input type="button" value="Print"/>

■ Для подтверждения записи необходимо распечатать регистрационный талон, который был отправлен на вашу электронную почту и предоставить в день подачи вместе с документами.

※Внимание! В случае отсутствия распечатки регистрационного талона документы не будут приняты!